LFPA Committee Final Report

Committee Name: Committee on the Code and Bylaws

Committee Chair: Sara E. Morris


Fiscal Year: 2014-2015

Standing Charges:

3.3.8.1 The Committee on the Code and Bylaws shall be responsible for reviewing the LFPA Code and Bylaws, as well as any proposed amendments, and for ensuring that all sections and parts of the Code and Bylaws are internally uniform and conform to the stated purpose of the LFPA (1.1). The Committee shall, upon request of any LFPA member or committee conveyed through the Executive Committee, also render interpretive decisions as to the meaning of a particular section or parts of the Code and Bylaws. The Committee’s recommendations and decisions shall be forwarded to the Executive Committee.

3.3.8.2 The Committee on the Code and Bylaws shall be appointed by the Executive Committee and be composed of three members of the Library Faculty and Professionals Assembly. Committee members shall serve two-year overlapping terms and shall select a presiding officer and a recording secretary.

Standing Charges Progress Summary: The committee spent substantial amount of time working to edit and revise the LFPA Code and Bylaws. In the late fall the Committee submitted editorial and clarification changes of the LFPA Code and Bylaws to LFPA Executive Committee. These changes did not alter the meaning or intent of the document and could be made with the approval of the Executive Committee. LFPA Executive Committee approved these changes in April 2014. We then revised the LFPA Code and Bylaws to reflect the implementation of the Post-Tenure Review process. These changes were passed by the LFPA membership in June 2014. Code and Bylaws also completed revisions necessary for the KU Libraries’ adoption of two new types of positions: Non-Tenure Track Librarians and Unclassified Professional Academic Staff. Due to the end of the fiscal year these did not go to ballot during 2013-2014. It is anticipated that these proposed changes will go to ballot in FY15.

Members of Code and Bylaws also worked in the capacity of interpreting the LFPA Code and Bylaws for the LFPA Executive Committee and Nominating and Balloting.

Special Charges:

- Develop a procedure for recording histories of revisions to any Code or Bylaw.
**Special Charges Progress Summary:** We attempted to analyze the numerous versions of the LFPA Code and Bylaws to create a history of the changes. After significant effort we determined that this task was impossible. We submitted a draft of changes to the LFPA Executive Committee, warning that we believed it was incomplete. Due to the infeasibility of this we proposed that all future changes to the Code and Bylaws would be summarized at the bottom of the document.

**Progress on Previous Year’s Recommendations (if applicable, please describe any progress or work towards last year’s committee recommendations):** Not Applicable

**Other Activities or Accomplishments:**

**Recommendations:** In 2014-2015 Code and Bylaws will need to again review the document for potential changes of an editorial nature.

**Potential Charges for Future Committees:** None

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