MINUTES

Present: Julie Buchsbaum, Jon Giullian, Sarah Goodwin-Thiel, Becky Schulte

Housekeeping: Jon Giullian was appointed as chair of the committee. Recording duties will be shared among members. Members discussed possible meeting times and schedules. More to come.

Standing Charges

1. Investigate Travel/Professional Development funding possibilities and review policies from other institutions. Make recommendations to LFPA Exec.

2. Investigate compression studies and report back to LFPA Exec with a proposed project prospectus for conducting a compression study in FY2013. Elements of the report and plan should include:
   § criteria for gathering information
   § what time of year is best to conduct a compression study
   § Pros and cons of conducting a compression study if no funding available for pay increases
   § Estimate the financial cost involved in conducting the study
   § Other information as needed

Standing and special charges were reviewed (refer to charges on Agenda above). Sarah provided information about the rationale for bringing the committee out of hiatus. Jon distributed copies of two documents for review: (1) Compensation Framework in the University Libraries (U. Arizona); and (2) Salary Compression study report (U. Western Michigan). Julie also collected several articles and will distribute links to them via email. The purpose of these documents is to provide background reading for continued discussion.

A. Action Items

1. Next meeting set for Thursday, November 1, 2011, 1:45-2:45.
2. Members will still need to decide who will serve a one year appointment and who will serve for two years.
3. Review articles in preparation for discussion
4. Discuss meeting schedule, workflow, and internal deadlines at the next meeting.