Minutes – September 29, 2009 PRC Meeting

In attendance: Members - Susan Craig, Chair; Sue Zhu; Julie Warrick; Kathy Graves; Lea Currie; Ex Officio Members – Shannon Royer; Rebecca Smith; Mike Broadwell

Minutes from the September 1 PRC meeting were reviewed and approved. Minutes need to be reviewed and emailed to the secretary of LFPA within 2 weeks of the meeting.

Jules reported that Jeromy Horkman had tentatively volunteered to serve on PRC as the third LSS rep.

The committee approved the future meeting calendar.

Susan asked for volunteers for subcommittee work. She said that volunteers from outside PRC could join, but we should have at least one PRC member on each subcommittee. Subcommittees and volunteers include:

- **Day @ work subcommittee** – Mike will chair and Jules will help. Susan also said that Judith Emde had already volunteered to help out. Other members were suggested and Mike will seek out more volunteers.
  - Additional discussion: Why have we limited this event to Emporia students in the past? Should we invite students from UMKC along with students from Emporia? It was suggested this might be too many students, making this event hard to organize.

- **Tours** – Kathy agreed to chair. Jeromy and Sue will help out.
  - Additional discussion: Susan suggested a “follow an acquisition” tour, from selection to shelf. Mike suggested a bus tour to the Edwards Campus and Lea suggested making it a day-long tour to also visit KUMC. We would ask library staff to sign up in advance so we could reserve vans to travel to KC and Overland Park. If there is not enough interest, we can cancel the trip.

- **Parents Campaign** – Shannon will chair and the rest of PRC will review requests and make recommendations.
  - Additional discussion: The Parents Campaign letter and request for was reviewed and approved. The goal of the campaign is to purchase resources that are relevant and visible to undergraduates. We will give examples of past purchases. Request forms will need to be submitted by noon on Friday, November 6. Lea will distribute the collections oriented requests to RDC for review before their November 11 meeting. RDC recommendations will be forwarded to PRC in time for their November 17 meeting. PRC will review all of the requests and forward their recommendations to the Dean’s Council before November 20. After Dean’s Council has made their decisions, PRC will send out letters to all of those who made requests explaining the decision to fund or not.

- **Strategic Plan** – Susan and Lea will co-chair and begin collecting information as soon as the new strategic plan is announced.
  - Additional discussion: Susan and Lea will monitor announcements and activities that contribute to the strategic plan. We will not have a full year to report. Mike recommended Rebecca as an additional member of this group.
The next meeting of PRC is October 28, 2009. Subcommittees will report their work to the rest of PRC at this meeting. In the meantime, Susan will update the purpose of the committee to update the PRC Web site. She will also update the Parents Campaign letter and send it to the committee for review and email comments.

Respectfully submitted by Lea Currie, 9/29/09