LFPA Committee Final Report

Committee Name: Nominating & Ballot Committee
Committee Chair: Letha Johnson
Fiscal Year: 2014

Standing Charges:
1. Provide a slate of candidates for vice-chairperson (chairperson-elect) and secretary of the Library Faculty and Professionals Assembly and members of elective standing committees, in sufficient time for elections to take place no later than May.
2. Assembly ballots, tabulate, and report the results of elections to the Executive Committee.
3. Select a presiding officer and a recording secretary.

Standing Charges Progress Summary (please include progress and/or accomplishments related to Standing Charges):
Letha Johnson served as the chair of the committee for 2013/2014. In early April the committee and LFPA Exec liaison, Keith Russell, met to go over the upcoming elections and ballots, as well as the Ballotbin system.

The committee conducted the two special ballots this year: 1) approve changes to the Libraries Post-tenure Review (PTR) Criteria and Procedures, and 2) approve changes to the LFPA Code and Bylaws related to PTR. Additionally, the committee held the annual election to elect members for LFPA Exec, LCPT, and the Sabbatical Leave Committee. A separate ballot was require for the Associate Librarian position due to candidate being left off the original ballot.

The ballot/election process was held up for a couple of weeks due to the need to create a new Ballotbin account as a result of someone mistakenly opting out of the system. Due to the lack of response from Ballotbin, the current account was used and a paper ballot (print-out of the online ballot) was issued to the individual so that the elections could proceed. The committee suggests investigating a new system to prevent this happening in the future.

Special Charges: N/A

Special Charges Progress Summary (please include progress and/or accomplishments related to Special Charges): N/A

June 13, 2014
**Progress on Previous Year’s Recommendations** *(if applicable, please describe any progress or work towards last year’s committee recommendations)*: NA

**Other Activities or Accomplishments**: NA

**Recommendations**: NA

**Potential Charges for Future Committees**: Investigate a new system for electronic voting.

**Prepared By**:

Letha E. Johnson, Chair
Nominating and Ballot Committee