MINUTES
Library Committee on Promotion and Tenure
October 3, 2011

Present: Deborah Dandridge (Secretary), Judith Emde (Chair), Geoffrey Husic and Keith Russell
Absent: Tami Albin
Guests: Mike Broadwell (Libraries HR), Lorraine Haricombe (Dean) and Brian Rosenblum for Sarah Goodwin Thiel (LFPA Liaison)

Judith Emde invited the Dean to meet with LCPT for updates and a general discussion about the P&T and PTTR processes and review procedures for Librarians. In response to Lorraine’s inquiry about how the new electronic filing process, LCPT’s access to electronic files and the review process worked, everyone agreed that, as Mike indicated, things generally went smoothly last year. Lorraine also stressed the importance of LCPT’s written comments in its review of PTTR files because she relies on them to coach candidates. In light of the ongoing research and publication requirements of library faculty, she fostered a brief discussion about possible new research methodologies librarians may pursue in their studies and identified the Libraries recent collection of data on its faculty research projects as a baseline for building a permanent evidentiary record on the topic. For the upcoming UCPT meeting to present unit criteria, Judith Emde and Keith Russell will represent the Libraries in Lorraine’s absence.

As this year’s LCPT representative on the Libraries Ad Hoc Draft Dossier Review Committee, Keith Russell reported that the process went well. He also indicated that he successfully followed the review procedures Sherry Williams developed as last year’s LCPT representative on this Committee when it was first implemented.

Brian Rosenblum presented this year’s special charges assigned to LCPT by LFPA Exec. They request that LCPT review and make recommendations concerning specific issues related to the June 2011 Ad Hoc Dossier Review Report prepared by Sherry Williams.

The mechanics of this year’s review were discussed with Mike Broadwell who responded to questions from LCPT members. Judith directed everyone to review the schedule and deadlines for this year’s review of files and their writing assignments.

The next meeting will be on October 19, 2011.