MINUTES
Library Committee on Promotion and Tenure
January 12, 2011

Present: Judith Emde, Keith Russell, Sheryl Williams, Scott McEathron
Guest: Mike Broadwell
Absent: Deborah Dandridge

With the resignation of Fran Devlin, chair, a ballot was distributed to the library faculty to elect an associate librarian replacement for the remainder of Fran’s term until the end of FY10-11. Scott McEathron was elected and present at the meeting. Keith agreed to be chair for the rest of the fiscal year. Sherry will continue her role as the LCPT representative on the ad hoc draft dossier review committees for the PTTR candidates.

Three PTTR files will be submitted. Mike distributed a list of assistant librarians with PTTR and PT review dates. The committee also reviewed the calendar with the completed files due to the Dean by April 4. Mike will ask Rita to reserve Watson B for reading the files. The PTTR process is very similar to PT with the use of the same forms and electronic submission procedures.

The next meeting will be scheduled after the ad hoc draft dossier view committees have completed their work.

--submitted by Judith E.