Minutes
LFPA Exec Meeting – May 2, 2012

Present: Amalia, Brian, George, Mary, Nikhat, Sarah,

Discussion on LCPT membership issue

Several options were discussed, including the use of alternates (two full librarians elected to one year terms), or having associates vote. All options were seen as temporary solutions to address the issue for the coming year, with a group to be convened next year to address the permanent solution. The committee currently has 5 members. If only the 3 full librarians vote, no code changes are needed. LFPA Exec will talk to LCPT about their concerns. If we want to have two alternates on a subcommittee, then a code change is needed. At the spring LFPA meeting this issue was perceived as a problem, but not urgent (based on those who spoke at the meeting).

How do we get this on the ballot? First we need to start a conversation with LFPA members. This issue will need to go on a different ballot than the membership election.

Discipline Expectations review

Ad hoc group recommend that we not review discipline expectations this year, but there has been some concern about this. Since the discipline expectations went through a major revision last time around, this time will not be so difficult. It will probably not be a major change, but more on affirmation of the general philosophical approach and perhaps a minor change in numbers. In this case LCPT can do the review, rather than a new ad hoc committee. Regardless, faculty will still need an opportunity to comment, and a vote to affirm any changes. The charge will be that LCPT reviews the expectations and then sends out to faculty for comment, with aim to vote in September.

If faculty thinks more substantial changes are needed, then a more formal process will be implemented.

If we do elect to make changes this year, but SPTT doesn't review for 2 more years, there could be some issues.

Faculty evaluation plan review

An ad-hoc committee will review the faculty evaluation plan. Ideally the committee will have five to seven members: 2 full librarians, 2 associate librarians, 2 assistants, and a member from the Law Library, including someone who supervises a librarian. Lyn Wolz will serve on this committee.
LFPA Exec will create the charge and send out a call for volunteers.

The ad hoc committee and LCPT will need to coordinate their reviews because the discipline expectations and faculty evaluation plan impact each other.

Other discussion items

- **Unclassified Professionals evaluation plan**: This plan will not have actual requirements, but have suggestions for research and service. LFPA Exec will come up with wording for the charge and ask for five people to serve on this committee.
- **University Core Curriculum Committee member**: needs to be an elected person. Sarah will send out message to all tenured or tenure-track faculty members for nominations or self-nominations to go on ballot.
- **Ballot for committee memberships**: We are aiming for before Memorial Day or first week of June. Call for nominations will go out this Friday and will allow for a two-week window for nominations.
- **LFPA standing committees**: We also need nominees for these committees, preferably at least two nominees for each elected position. Please forward names of people who might be interested.
- **Joint appointments**: This is another issue that needs to be addressed in our code and bylaws in the future. However this is not urgent and LFPA will not address it at this time.