Committee Name: Executive Committee

Committee Chair: Deborah Dandridge

Members (with terms): Kim Glover (Vice Chair/chaire elect), Rhonda Houser, (Unclassified Professional rep), Keith Russell (Librarian rep), Jennifer Church (Associate Librarian rep), Jennifer Roach (Assistant Librarian rep), Sherry Williams (secretary)

Both Jennifer Church and Jennifer Roach left KU in March, 2014, and were not replaced on the committee given the length of the year remaining.

Fiscal Year: 2014

Standing Charges: 3.3.2.1 The Executive Committee shall ensure the orderly and effective operation of the Library Faculty and Professionals Assembly. It shall be the first point of contact for any matters referred to the attention of the Library Faculty and Professionals Assembly, save those which are specifically assigned to standing committees in the ensuing paragraphs of the Code of Governance, and, where appropriate, shall assign such matters to standing or ad hoc committees. The Executive Committee-elect shall meet following its election to organize and make committee appointments for the forthcoming year. Committee appointments shall be made early enough to ensure that the committees will be able to assume their duties on July 1. It shall schedule meetings, prepare agendas, review and revise charges to standing committees, ensure an appropriate roster for each ballot, and disseminate committee reports and ballot results by publication in an appropriate manner. This committee shall take no action contrary to the desires of the Library Faculty and Professionals Assembly.

3.3.2.2 The Chairperson of the Library Faculty and Professionals Assembly shall represent the Assembly on the Libraries’ Deans Council and the Libraries’ Management Council. The Chairperson shall serve or shall designate another member of the Executive Committee to serve as representative to the University Committee on Libraries.

3.3.2.3 The Executive Committee shall be composed of seven members: the officers of the Library Faculty and Professionals Assembly,(see 3.1.1 of the Code), three elected librarians, one from each of the three ranks of library faculty on regular appointment, and one elected member from the unclassified professional staff(i.e., membership category
2.1.4), who shall serve one-year terms. The vice-chair, who also serves as chairperson-elect, will have a second year in office as chairperson, so will serve a two year term. The Chairperson of the Library Faculty and Professionals Assembly shall act as the presiding officer of the Executive Committee.

3.3.2.4 Each of the committees here following shall include a member of the Executive Committee to act as a liaison with that body. The Executive Committee shall appoint this member as a non-voting member.

**Standing Charges Progress Summary** *(please include progress and/or accomplishments related to Standing Charges):*  See attached

**Special Charges:** No special charges

**Special Charges Progress Summary** *(please include progress and/or accomplishments related to Special Charges):*

**Progress on Previous Year’s Recommendations** *(if applicable, please describe any progress or work towards last year’s committee recommendations):*

An Exec annual report was not received from the previous year

**Other Activities or Accomplishments:**

**Recommendations:**

We recommend that next year’s Exec consider reviewing committee members Strengths as was done this year.

We need further discussion about the future of our governance structure.

We need to find a new system for running e ballots as the situation experienced with Ballotbin this year is not sustainable.

**Potential Charges for Future Committees:**

We have been told by Dean Haricombe that a procedure will need to be in place for post tenure review, in order to facilitate assistance if an individual is not making sufficient progress in an area of his or her assignment.
Prepared By: Sherry Williams