Committee Name: Committee on Research and Scholarly Activity
Committee Chair: Jon Giullian
Fiscal Year: 2014

Standing Charges
3.3.9.1 The Committee on Research and Scholarly Activities (CRSA), in keeping with the Libraries' mission, shall encourage, promote, and support research and scholarly activities of the members of the Library Faculty and Professionals Assembly.

3.3.9.2 The Committee on Research and Scholarly Activities shall establish and review, on an annual basis, guidelines for the disbursal of funds received from the Dean of Libraries for scholarly pursuits. The Committee shall allocate these funds based on those guidelines. The Committee shall also administer the University's General Research Funds based on the established criteria.

3.3.9.3 The Committee on Research and Scholarly Activities shall compile and maintain documentation on the Libraries' requirements for research and scholarly activities. The Committee shall review this documentation and update it annually to reflect the current faculty requirements. This documentation shall be made available to all Library Faculty members.

3.3.9.4 The Committee on Research and Scholarly Activities shall be composed of five members from the Library Faculty and Professionals Assembly to be appointed by the Executive Committee, three of whom have the requirement to engage in research and scholarly activities as part of their professional assignment. A reasonable effort will be made to appoint members who represent the various ranks of faculty as well as the different units of the Libraries. (from Code and Bylaws)

3.3.9.5 Committee members shall serve two-year overlapping terms. The committee members shall select a presiding officer and a recording secretary.

Standing Charges Progress Summary
The Committee received and approved eight LRF applications, allocating a total of $4505.25, which leaves $494.75 remaining out of the $5000 allocation for FY2013-2014. Thus far $3970.13 has been spent. Awards were made to Rhonda Houser (poster); Jon Giullian (transcription services); Marianne Reed and Brian Rosenblum (poster); Deb Ludwig (Google Glass); Erin Ellis (travel support); Sara Morris (travel support); Brian Rosenblum (travel support); and Scott Hanrath (poster). Copies of approved LRF projects will be posted on the CRSA’s webpage.
Promotion of the availability of GRF money was done at the fall LFPA meeting with continued promotion in the spring. We received one request with enough expenses to cover the total $6,044 available to the KU Libraries. Francis Devlin, Jon Giullian, and Betsaida Reyes project, *Usability of Library E-Collections on Tablet Devices: Practitioner’s Perspectives* will help the KU Libraries to develop resources in support of patrons who use these devices to access our resources.

**Special Charges**
1. Locate and update the informal committee manual that we understand exists from several years ago, and ensure that information in the manual is shared from committee to committee each year.
2. Establish a procedure to ensure that the new committee understands the timeline and responsibility for encouraging, reviewing, and submitting GRF and LRF applications.

**Special Charges Progress Summary**
1. The committee did not update the manual in 2013-2014
2. At the beginning of the new fiscal year, the outgoing CRSA chair shall meet with incoming CRSA committee to explain the procedure, timeline, and responsibility for submitting GRF and LRF applications.

**Progress on Previous Year’s Recommendations**
Nothing to report

**Other Activities or Accomplishments:**
CRSA had two discussions with the KU Libraries Strategic Planning Organizational Development CFI group responsible for Strategy 3.C.3. *Create informal and formal venues where library faculty and staff can share their research and expertise with colleagues.* The SPOD CFI, in cooperation with CRSA, sponsored the first research sharing forum on February 13, 2014. Lars Leon, Jennifer Roach, and Jon Giullian presented lightning talks about their recent research projects.

**Recommendations:**
2. Work with the Organizational Development CFI (3.C.3) to sponsor formal and informal research forums.

**Potential Charges for Future Committees:**
Research completed by librarians is coming under increased focus. It is more critical today than ever before to help LFPA members promote their research practice and successful outputs.

- Update the CRSA Administrative Manual and post on the CRSA website.
• Sponsor a meeting of library faculty and staff to informally consult with one another about their research ideas. One goal of this meeting will be to help faculty and staff flesh out their research ideas and gather feedback that would help them develop their research ideas into a viable project. The other goal of this meeting is to help faculty and staff explore the possibility of applying for GRF monies to support their research ideas. Potentially, ideas could be compiled into a handbook on jump starting your research, which would become a source of new ideas for research ideas based on other projects that were successful.

• Co-sponsor with the Organizational Development CFI (3.C.3) three library research sharing forums (fall, spring and summer).

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