# LFPA Committee Final Report

**Committee Name:** CODE AND BYLAWS COMMITTEE  
**Committee Chair:** Scott McEathron  
**Members (with terms):** Scott McEathron, 2009-2011; Kathy Graves, Secretary, 2010-2012; Becky Shulte, 2009-2011  
**Fiscal Year:** 2010-2011

### Standing Charges:

3.3.8.1 The Committee on the Code and Bylaws shall be responsible for reviewing the LFPA Code and Bylaws, as well as any proposed amendments, and for ensuring that all sections and parts of the Code and Bylaws are internally uniform and conform to the stated purpose of the LFPA (1.1). The Committee shall, upon request of any LFPA member or committee conveyed through the Executive Committee, also render interpretive decisions as to the meaning of a particular section or parts of the Code and Bylaws. The Committee’s recommendations and decisions shall be forwarded to the Executive Committee.

3.3.8.2 The Committee on the Code and Bylaws shall be appointed by the Executive Committee and be composed of three members of the Library Faculty and Professionals Assembly. Committee members shall serve two-year overlapping terms and shall select a presiding officer and a recording secretary.

**Standing Charges Progress Summary** *(please include progress and/or accomplishments related to Standing Charges):*

The committee reviewed the Code and Bylaws and made several editorial suggestions that were approved by the Assembly.

**Special Charges:**

1. Stay in regular contact with Nominating & Ballot to be sure that the correct version of Code & Bylaws is used in ballots, and that the websites “official version” of Code & Bylaws is updated when ballot measures pass. Members will work to ensure that the revision histories are noted on any Code and Bylaws changes.

2. Review the committee webpage, including links to annual reports, minutes, and membership, on the LFPA Intranet. Provide any suggested new information, links, and updates to the Secretary of LFPA Executive Committee. The website is the way this committee communicates to the full LFPA and should provide current and complete information.
**Special Charges Progress Summary** *(please include progress and/or accomplishments related to Special Charges):*

The committee met twice and was also able to provide advice via email when called on by the Executive Committee. The committee provided suggested wording for the change to the Code that was later revised and approved by the Assembly.

**Progress on Previous Year’s Recommendations** *(if applicable, please describe any progress or work towards last year’s committee recommendations):*

na

**Other Activities or Accomplishments:**

Updated Code & Bylaws

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**Recommendations:** Continue to be a sounding board for the Executive Committee.

**Potential Charges for Future Committees:** none necessary

**Prepared By:** Scott R. McEathron