Code and Bylaws Meeting Notes
August 29, 2013

Present: Sara Morris; Marianne Reed; Kathy Graves; Deborah Dandridge (liaison from LFPA Exec to Code and Bylaws)

Sara agreed to Chair the Committee; Kathy will serve as Secretary.

Deborah had called this meeting to discuss with us this year’s special charge:

- Develop a procedure for recording histories of revisions to any Code or Bylaw.

Following discussion as to the background of this special charge, we determined that we would study the annual reports of the Code and Bylaws Committees from 2005 to present, as well as look at the corresponding versions of the Code and Bylaws themselves. We will then summarize and post a history of the revisions, as an Appendix to the Code and Bylaws.

Deborah wanted us to create a template for future revisions; we feel that future committee members can replicate what they find in the Appendix once we complete it.

Marianne recommended that Special Charge #1 from 2010-2011 become a standing charge.

Kathy Graves
9/3/2013