June 1, 2017
LSA Executive Committee
Present: Marianne Reed, Ann Snow, Leah Hallstrom, Greta Valentine, Sunita Gandhi, Sharon Riley

1. Approve minutes from May 8th LSA meeting
   - Approved unanimously as written

2. Discussion of LSA Exec annual report
   - Looked at annual report template and edited it as a group
   - Added some of the discussion points in the section below to the report for incoming group to look at

3. Staff participation in governance
   - Did not have enough participation until we personally recruited nominees
   - Will likely not have enough participation until staff and supervisors can see value in it
   - What ways has governance been successful this year? Could we share some stories?
     - Staff don’t have to attend meetings not pertinent to them
     - Staff have a voice (via submission form, staff body)
     - General meetings helped fulfill requests from people to know what their colleagues are doing
   - Could we bring back more things like governance orientation lunch? Community/social activities in general? People don’t know governance candidates and are hesitant to vote for them or vote at all
   - Need to find more ways to articulate what we do, and why
   - Could we fund a governance lunch or some kind of social event?
   - Could we include biographies of candidates in governance elections?
   - Could we bring back KULSA (or at least form a partnership?) Return to Who’s Who in the Library or something similar?
   - Could we do a focus group with staff to figure out why people aren’t voting in governance elections?
     - Potentially confusing that the voting message came from a faculty member on Nominating & Ballot
   - Could include Kevin at an LSA meeting in the future to cultivate a better relationship

Action Items:
- Greta: provide some wording to clarify role of the secretary in the Code
- Greta: Schedule one more meeting before June 12 to finish up annual report
- Marianne: Will share results of LSA election; will get these from Betsaida on June 2