LFSA Exec
May 23, 2017 (Tuesday), 1:00 PM, WATS 503A
Present: Sara Morris, Marianne Reed, Greta Valentine, Karna Younger, Rebecca Orozco
Guests: Brian Moss

Agenda:
• Approve April 20th Minutes
• Update on HealthQuest programming
• Scheduling joint meeting of new and current LFSA Exec boards
• Committee Reports, including LFSA Exec.'s report
• LFSA Exec looks back at the past year
• New business

Approve April 20th Minutes
• Approved with the correction of adding Brian to attendance

Update on HealthQuest programming
• Scheduling a program for June

Governance transition for the coming year
• Discussed scheduling joint meeting of new and current LFSA Exec boards
• DiscussedShould we schedule LFA/LSA/LFSA transition meeting at the same time? Include all reps?
• Can we find a time to do one right after the other?
• Elections are finalized Thursday, May 25. See who wins and look at schedules to see whether meetings can be scheduled one after the other

Committee Reports, including LFSA Exec.’s report
• Rebecca to check with Code & Bylaws on annual report status
• Include issue of lack of participation in governance as a potential upcoming concern

LFSA Exec looks back at the past year
• Did not discuss

New Business
• Discussed issues of lack of participation in governance including release time for staff as well as lack of incentive. Issues discussed included the following:
  o Governance should work on programming or a campaign that demonstrates why governance is important; stress to supervisors that this an important part of people’s jobs and they should be given time to work on it
  o Governance could also list benefits and requirements (including time commitments) for various committees on the LFSA website, so people are more aware of what it’s like and what it takes to participate in governance
  o Brian mentioned that Central HR is also creating a policy to encourage staff to participate in university governance in order to fulfill service requirements
  o The group discussed potential policies or incentives that could encourage more people to participate in governance, or to encourage their supervisees to participate
Marianne and Sara could raise this issue with Kevin, and potentially include Mike Broadwell.

- Could talk to Organizational Development and see if this could be addressed as a professional development issue.
- Could highlight this issue as something the incoming LFSA Exec will need to continue addressing.

**To-Do:**
- Rebecca: Check with Code & Bylaws to see whether they are on track w/ annual report
- Sara and Marianne: draft LFSA Exec annual report