Present: Frances Devlin (standing committee member and liaison from LFPA exec), Heather MacBean, and Mindy Babarskis

- The meeting convened at 1:30 p.m. and the first order of business was the discussion of the standing charges of the Committee which are listed below:
  - 3.3.8 COMMITTEE ON THE CODE AND BYLAWS
    - **3.3.8.1** The Committee on the Code and Bylaws shall be responsible for reviewing the Library Faculty and Professionals Assembly Code and Bylaws, as well as any proposed amendments, and for ensuring that all sections and parts of the Code and Bylaws are internally uniform and conform to the stated purpose of the Library Faculty and Professionals Assembly (see 1.1 of the Code). The Committee shall, upon request of any Library Faculty and Professionals Assembly member or committee conveyed through the Executive Committee, also render interpretive decisions as to the meaning of a particular section or parts of the Code and Bylaws. The Committee on the Code and Bylaws’ recommendations and decisions shall be forwarded to the Library Faculty and Professionals Assembly Executive Committee.
    - **3.3.8.2** The Committee on the Code and Bylaws shall be composed of three members of the Library Faculty and Professionals Assembly, appointed by the Executive Committee. The appointed members shall serve two-year overlapping terms and shall select a presiding officer and a recording secretary.

- Frances Devlin, the standing committee member and the liaison from LFPA exec, called the first meeting of the committee for FY2015 to review the special charges which are listed below:
  1. Indent sub sections of the Code and Bylaws in order to increase the clarity of the document.
  2. Draft changes that remove the sections pertaining to the Management Council from the Code, since Management Council no longer exists. This affects Sections 1.2 and 3.3.2.2 of the Code.

- All actions are on hold until the Committee hears from Library Governance about potential structure changes.

- The second order of business was the election of the Committee’s Officers:
  - Heather agreed to Chair the Committee; Mindy will serve as Secretary.

- The meeting adjourned at 1:45 pm

Respectfully Submitted
Mindy Babarskis, Secretary
September 29, 2015