Committee Name: Committee on Research and Scholarly Activity

Committee Chair: Lars Leon


Fiscal Year: 2015

Standing Charges

3.3.9.1 The Committee on Research and Scholarly Activities (CRSA), in keeping with the Libraries' mission, shall encourage, promote, and support research and scholarly activities of the members of the Library Faculty and Professionals Assembly.

3.3.9.2 The Committee on Research and Scholarly Activities shall establish and review, on an annual basis, guidelines for the disbursal of funds received from the Dean of Libraries for scholarly pursuits. The Committee shall allocate these funds based on those guidelines. The Committee shall also administer the University's General Research Funds based on the established criteria.

3.3.9.3 The Committee on Research and Scholarly Activities shall compile and maintain documentation on the Libraries' requirements for research and scholarly activities. The Committee shall review this documentation and update it annually to reflect the current faculty requirements. This documentation shall be made available to all Library Faculty members.

3.3.9.4 The Committee on Research and Scholarly Activities shall be composed of five members from the Library Faculty and Professionals Assembly to be appointed by the Executive Committee, three of whom have the requirement to engage in research and scholarly activities as part of their professional assignment. A reasonable effort will be made to appoint members who represent the various ranks of faculty as well as the different units of the Libraries. (from Code and Bylaws)

3.3.9.5 Committee members shall serve two-year overlapping terms. The committee members shall select a presiding officer and a recording secretary.
Standing Charges Progress Summary

The Committee approved ten Library Research Funds (LRF) awards for a total of $5,620 which included some additional funding provided by the Deans. LRF funds supported Gamble [$650 Document Transcription/OCR which includes an additional $95 approved by Deans Miller and Roach]; Reyes [$395 STATA/SE software to support New Faculty Research Grant]; Kliewer [$1,000 international paper presentation]; Ito [$600 international paper presentation]; Brooks-Kieffer ($800 panel presentation); Giullian (additional $95 to fully fund her need for document transcription and OCR work); Leung ($125 poster).

Deans Miller and Roach provided an additional $495 in LRF funds above our budget so we could fund two additional LRF requests – Gamble [additional $95 to fully fund her need for document transcription and OCR work]; Monroe-Gulick [$400 international presentation].

$21 for Morris was forwarded from CRSA FY14 funds to FY15. $125 for Leung will be forwarded from FY15 to FY16 to cover printing of a poster.

We approved enough LRF applications to fully commit our LRF budget in early March 2015. At that time, we communicated to staff through kulib-l that we would still consider non-travel related expenditure that can occur by June 1. We asked if a staff member had travel related expenditures to use the standard procedure of seeking funding through their Assistant Dean.

Promotion of the availability of GRF money was done at the fall LFPA meeting with continued promotion in the spring. We received two applications which we approved after some discussion with the applicants for our maximum total we can approve of $6,044.

- Ada Emmett and Michelle Reed – Undergraduates Speak: Our Rights and Access ($3,510)

Special Charges

1. Locate and update the informal committee manual that we understand exists from several years ago, and ensure that information in the manual is shared from committee to committee each year.

2. Set procedure in place so that with each new committee year the outgoing chair meets with the incoming chair to insure procedural stability.

Special Charges Progress Summary

1. CRSA has discussed the committee manual and identified ways to shorten the document without losing key content. Lars will continue the editing in July and turn over to the new CRSA by July 15.

2. Lars will meet with the FY16 CRSA chair when s/he is identified.

Progress on Previous Year’s Recommendations

Nothing to report
Other Activities or Accomplishments:

CRSA sponsored two forums with the KU Libraries Strategic Planning Organizational Development CFI group responsible for Strategy 3C3 *Create informal and formal venues where library faculty and staff can share their research and expertise with colleagues.* One session was a lightning round style of sharing of research interests.

CRSA had added a requirement for LRF and GRF recipients to report back on their research to library staff. CRSA will sponsor a forum by August for FY15 recipients.

CRSA slightly amended the LRF form to make it more clear as to the kind of details that needed to be included in a proposal.

Thank you to Committee member Vickie Doll for working with LFPA Exec Secretary Nelson to update the CRSA website.

Recommendations:

We recommend CRSA continue with research sharing forums for reporting back and for encouraging new ideas for research.

We approved several travel related expenses earlier in the fiscal year when it looked like we would not be receiving many LRF requests. As the year progressed we received additional travel related requests and expended our budget before the end of the year. We recognize travel support is challenging but recommend some consideration of this issue before CRSA is too far into FY16. Should CRSA/LFPA establish any further guidelines related to the types of funding that LRF should support? We gathered some good comments at the May 2015 LFPA general meeting. We encourage the new LFPA Exec and CRSA to consider whether any additional guidelines should be added early in FY16.

Potential Charges for Future Committees:

No recommendations at this time.

Prepared by:

Lars Leon, CRSA Chair