MINUTES: 2016-2017 Library Faculty Assembly Executive Committee

Tuesday, November 15th

1-2pm

Watson 440B

ACTION ITEMS

1. All members look over promotion and tenure documents before we send out to the general assembly.
2. Sara will send out URLs for the documents.
3. Sara will also send out to general assembly 10 days before the Fall Meeting on December 8 at 9am.

MINUTES

I. Attendance
   a. Present – Chair: Sara Morris, Vice Chair/Chair Elect: Karna Younger, Secretary: Rebecca Orozco, Member 1: Ada Emmett, Member 2: Sherri Brown, Member at Large: Andi Back
   b. Absent – Member 3: Josh Bolick

II. Minutes from LFA Executive Board October 19, 2016 meeting approved as is.

III. The Promotions and Tenure Documents Working Group Update
   a. The working group posted revised documents in the LFA shared folder on OneDrive and the LFA Executive Board folder in Library Governance Documents.
   b. LFA Executive Board should look over before we send out to the general assembly.
      i. There were a few modifications made to the documents per recommendations from the last meeting.
   c. Sara will send out URLs for the documents for review by LFA Executive Board.
   d. Sara will also send out to general assembly 10 days before the Fall Meeting on December 8 at 9am.

IV. Dec. 8 LFA Fall Meeting
   a. Agenda
      i. Unclassified Academic Staff transition option update by Kevin Smith
      ii. New Documents/Template
      iii. Committee Reports
      iv. Sharron Riley (if time permits)

V. Unclassified Academic Staff (UAS) Working Group Update
   a. The UAS Working Group is researching polices of Kansas Board of Regions, other Region universities, University of Kansas, and KU Libraries related to the use of UAS classification.
   b. The UAS Working Group has had their initial meeting and will meet again on November 16, 2016.
   c. The UAS Working Group may not be able to craft a good recommendation before Dec. 1, so the deadline has been adjusted to January 2017.
   d. There was discussion during the update about concerning the original charge of the working group. The following was decided:
i. To push back the deadline to January to give more time to write a good recommendation and help straighten out confusion

ii. Change charge to focus on the use of the UAS classification

VI. Adjournment