MINUTES: 2016-2017 Library Faculty Assembly Executive Committee
Wednesday, October 5th
1-2pm
Watson 440B

ACTION ITEMS

MINUTES

I. Attendance
   a. Chair: Sara Morris, Vice Chair/Chair Elect: Karna Younger, Secretary: Rebecca Orozco, Member 1: Ada Emmett, Member 2: Sherri Brown, Member 3: Josh Bolick, Member at Large: Andi Back,

II. Approval of Minutes
   a. Everyone makes changes on the minutes and approval at next meeting
   b. Use track-changes and comments for edits by LFA Executive members

III. Unclassified Academic Staff Policy Working Group
   a. LFA Executive Board decided to limit the UASP Working Group to 3 members.
      i. The current members stand as Karna Younger and Angie Rathmel.
      ii. Sara Morris will ask third, tenured librarian with institutional knowledge to join the committee. If the individual decides not to be on the committee, LFA Exec Board will send out a general call for the additional member.
   b. The report date for the UASP Working Group will be finalized after the membership is set. Tentatively the report date will be the end of November.
   c. General Charges
      i. Currently, the charge for the UASP Working Group stands as follows:
         1. Gather, review, and analyze KU Libraries, University of Kansas, and Kansas Board of Regents policies and related documents concerning unclassified academic staff. Identify gaps and discrepancies in pursuit of potential transition to tenure track positions and the future use of faculty classifications.
         2. Propose list of recommendations for LFA executive related to the libraries’ support and usage of unclassified academic staff.
      ii. After Dean Kevin Smith's meeting with Provost Neeli Bendapudi, LFA Exec Board may add more specifics to the UASP Working Group charge.
      iii. Discussion ensued on how the outcome of the UASP Working Group will affect the currently endorsed documents, criteria, and discipline policies for the UAS classification going up for review by the Faculty Senate, Standards & Procedures for Promotion &I Tenure Committee.
      iv. LFA Executive Board also discussed what the ultimate outcome of the information and knowledge gained from the UASP Working Group should be. Below is a summary of the questions raised and the outcomes LFA Exec Board discussed.
         1. LFA Executive Board would like the UASP Working Group to identify where the gaps lie in the documents and policies from Kansas Board of Regents, the University of Kansas, KU Libraries, and other units (Colleges, Schools, and departments).
a. As part of the investigation to look at the percentage of research required for other UAS throughout University campuses.

2. LFA Executive Board would like to see, through the information provided by the UASP Working Group, if the UAS classification is applicable to the KU Libraries environment.

3. LFA Executive Board would like to support the transitioning of KU Libraries' UAS to tenure track positions and advocate for hiring in tenure track positions moving forward.

4. LFA Executive Board would like to understand how the UAS are used across campus and the rationale behind the classifications, departmental code, and who governs UAS in various departments/units.

5. LFA Executive Board would like the UASP Working Group to provide the KU Libraries' Dean, Kevin Smith, with the necessary information to support the transition for individuals from UAS to tenure-track position in a way that aligns with the desires of the LFA.

6. LFA Executive Board would like to focus on areas where it can be most effective. This has been identified as supporting the current UAS to transition to tenure track positions if they so choose.

7. Do LFA Executive Board and LFA General Assembly have any influence in how UAS classification is implemented in the future?

   ii. All LFA Executive Board members should think about the draft of the charge written during the meeting. The draft can be found in the LFA MyCommunity folder.

IV. November Meetings

   a. Rebecca Orozco will work with Sara Morris to reschedule at least one of the November meetings so there will be quorum.

      i. All LFA Executive Board members should make sure their calendars are up-to-date.

V. Adjournment