LFPA Executive Committee
September 9, 2015

Present: Sherry Williams, Greta Kliewer, Jocelyn Wehr, Musa Olaka, Gaele Gillespie, Fran Devlin
Guests: None

The committee approved the 8-26-2015 meeting minutes

Exec. reviewed LFPA Committee appointments. Once all volunteers are confirmed, there will be an announcement, and Greta will update committee membership on the LFPA website.

Exec. reviewed the special charges for LFPA’s standing committees, and approved charges for Salaries and Benefits, Code and Bylaws, LCPT, and CRSA. The remaining committees have no special charges this year. This year’s special charges are as follows:

- **Salaries and Benefits**: Assess the current standing charge to this committee to determine its accuracy in our current environment, including whether there is [still] a need for this committee to remain one of the LFPA standing committees. Also include in your review a consideration of how university governance addresses salary and benefit issues through a committee structure.

- **Code and Bylaws**: As recommended by last year’s Code and Bylaws Committee:
  1. Indent sub sections of the Code and Bylaws in order to increase the clarity of the document.
  2. Draft changes that remove the sections pertaining to the Management Council from the Code, since Management Council no longer exists. This affects Sections 1.2 and 3.3.2.2 of the Code.

- **LCPT**: Now that Unclassified Academic Staff are in the pipeline for review by LCPT, determine if the review process should be different than that established for tenure-track faculty, and what it should be called (i.e. we now have PTTR, P&T, PTR).

- **CRSA**: Establish clearer and equitable guidelines (working with library administration) for distributing LRF money, addressing how to ensure a fair distribution throughout the year.

Exec. liaisons to these committees should let them know about these charges (or if the committee has no special charges this year, convey this). Liaisons should then call the first meeting of the committees if there is not already a meeting schedule in place.

The ad-hoc Committee on Library Governance put out a call for feedback and scheduled two open meetings to discuss the proposed governance structure which they distributed to the Libraries on 9-9-2015. These meetings will be held on September 17 and 18. After feedback has been gathered, the committee will present Exec. with a proposal for moving forward by the first week of October.

The fall LFPA meeting will be scheduled sometime in late October. A later meeting may be proposed to give people a chance to look at the changes to the Code and Bylaws that may result from pending feedback from the ad-hoc Committee on Library Governance’s open meetings.