The committee discussed vacancies on standing committees and volunteers who have stepped forward to fill them. The remaining vacancies for each committee are listed below.

- CRSA: no further vacancies
- Salary and Benefits: 1 volunteer needed
- Code and Bylaws: 2 volunteers needed
- Nominating and Ballot: no further vacancies
- Classified Professionals: 1 volunteer needed
- Sabbatical and Post-Tenure Review: no further vacancies
- Promotion and Tenure: no further vacancies

Sherry passed along an update from the ad-hoc Committee on Library Governance Structure. The group presented a diagram of a proposed structure for governance comprised of a Library Faculty Assembly, Library Staff Assembly, and Library Faculty and Staff Assembly to address issues that concern both groups. The committee plans to host several open meetings in September to discuss this proposed organization, and to take feedback into account. They will provide the LFPA Executive Committee with a report by the end of September or first week of October, and leave it to Exec to present this information to LFPA at large. LFPA and USS will vote on actions proposed as a result of these meetings.

The committee discussed assigning special charges to the LFPA standing committees based on the recommendations in their annual reports. The following are the general charges the group came up with for the various committees; Sherry is forming more specific wording for the formal charges.

- Promotion and Tenure
  - While not a special charge, Exec discussed approaching LCPT about removing the Post Tenure Review best practices document from the website, as it is not a governance document, and no longer applies to the committee since Post-Tenure Review issues are being dealt with by the Sabbatical and Post-Tenure Review committee
  - Special charge: better defining the language regarding the process of review for Unclassified Academic Staff, since it is not the same as tenure
- Code and Bylaws
  - Special charge: Implement the changes in the Code that were approved after the spring assembly
- Salary and Benefits
  - Special charge: assess the need for this committee to remain one of the LFPA standing committees
- Nominating and Ballot
  - No special charges
- Sabbatical and Post-Tenure Review
  - No special charges
- Research and Scholarly Activity
o Establish clearer guidelines for how LRF funds are distributed, or initiate conversation with those who control this distribution

• Unclassified Professionals
  o Did not provide an annual report; no special charges at this time

**Action Items:**

Sherry to provide wording for special charges of CRSA and LCPT

Greta to update the LFPA membership roster on the website

Seek volunteers to fill remaining vacancies on standing committees